



BCAT
Bray Community Addiction Team

ANNUAL REPORT 2024

Bray Community Addiction Team CLG

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1. CHAIRPERSON'S FORWARD

As Chair of BCAT I am delighted to launch our Annual Report for 2024. The core focus has always been on our service users and in 2024, BCAT provided 12,684 interventions to 791 Service Users. This number includes:

- Low Threshold Services (incorporating Drop-in and Harm Reduction Services), Addiction Specific Assertive Outreach, Out of Hours Cocaine Outreach (new in 2024) and the Circle Training Programme.
- One-to-One Support and Group Work (incorporating over 24's, SMART Recovery, Stabilisation Programme and One-to-One Key Working and Key Working for Under 18's and Under 24's. Also, CRAFT, One-to-One Key Working and Peer Support - Circle of Friends for Family Support.
- In addition, there was the Community Prison Links and Bothar Nua group, the Integration Support Programme, Music Group, Creative Arts and Yoga

As in previous years, the primary funding in 2024 was from the Health Service Executive. In addition, the Department of Justice provided the much-needed funds for the Community Prison Links Service. In 2024, we also received once-off funding of just over €6,576 from Grants and Donations and a further €22,336 from the Bray Local Drug and Alcohol Task Force. This funding has allowed us to continue in our dedicated work to the adults and teenagers that we support daily. We would like to thank them all for supporting us in such vital work.

Throughout 2024, BCAT remained committed to ensuring our compliance with the Charities Governance Code, National Financial Regulations, GDPR and all other statutory and legal requirements.

As always, the main challenge is recruiting and retaining quality staff with static or dwindling resources, alongside an ever-changing operational landscape. Every year brings new challenges and changes in the types of addiction that our staff members encounter. There are challenges relating to use of new drugs, in particular, there has continued to be a significant rise in the use of crack cocaine in 2024.

I would like to sincerely thank the staff for their excellent work. Each and every staff member has excelled in their dedication, flexibility, selflessness and commitment to the organisation and to our Service Users. Our Manager Elaine Forsyth has continued to manage our project to the highest standards with integrity, resilience, common sense and good humour.

I would also like to take this opportunity to thank all the board members for their service and work in supporting the Manager and staff and ensuring that we achieve our strategic objectives.

With thanks

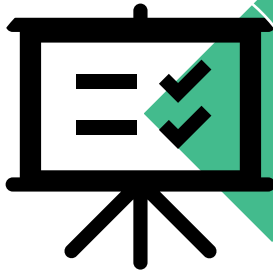
A handwritten signature in blue ink, appearing to read 'Donal Quill', on a light blue background.

Donal Quill, Chairperson

2. OUR VISION, MISSION AND VALUES



Our vision is to create a community-driven service in Bray that welcomes, empowers, and supports individuals seeking help with substance use and addiction.



Our mission is to support individuals, families, and the community affected by substance use and addiction in a confidential, welcoming, and non-judgmental environment. We advocate for service users and work to influence policy at local and national levels.



We value service users, their families, community partners, and each other. We also prioritise effective communication, creativity, and innovation.

3. MANAGER'S REPORT

Executive Summary

I would like to introduce Bray Community Addiction Team's (BCAT) Annual Report 2024. This year BCAT continued to provide a range of services to individuals, families and the wider community affected by problematic drug or alcohol use in Bray, Co. Wicklow. As an organisation we are committed to the continuous development and improvement of BCAT including its buildings, staff, services, and service users. We manage two buildings in Bray, one in Dublin Road, and one in Boghall Road, where we have worked with 791 individuals offering 12,684 visits across all our services in 2024.

Key Achievements in 2024

BCAT's impact in 2024 was a year of growth, outreach and support. The year proved to be a busy one, with a variety of services that continued to help those in need and new programmes introduced to expand their reach. Among the core services offered were Drop-In sessions, Harm Reduction strategies, Addiction-Specific Outreach, Family Support, and Community Prison Links. Additionally, BCAT continued to serve young people with its Under 24s and Under 18s Programme's, while the Social Integration Programme continued to provide meaningful activities for those on their recovery journey.

In an effort to further meet the needs of the community, BCAT introduced two innovative new initiatives. The Out of Hours Crack Cocaine/Cocaine Outreach Programme aimed to offer specialised support for individuals struggling with crack cocaine/cocaine use, while the incorporation of the Resonance Factor into one-to-one sessions helped individuals explore deeper, more personalised recovery pathways.

Secondly, The Boghall Road premises were reconfigured to expand our key-working capacity from two to four rooms, creating designated, therapeutic spaces for one-to-one sessions and group work. The needle exchange was also relocated to a larger, more welcoming area, enhancing engagement and support for the harm reduction services. These upgrades aim to maximise consistent service delivery.

BCAT's commitment to building a strong, supportive community was also evident in the many events organised throughout 2024. These pro-social events, including the Recovery Cafe, provided spaces for individuals to connect, share, and celebrate their progress in recovery.

September marked Recovery Month, a highlight of the year. This month-long celebration was a great success, with a series of events held in collaboration with other local services, bringing the community together to raise awareness, celebrate recovery, and inspire hope for those affected by addiction.

Overall, 2024 was a transformative year for BCAT, as we expanded our services, introduced new programmes, and developed a stronger sense of community and recovery. With our continued commitment to support, education, and outreach, BCAT remains a vital resource for individuals and families affected by addiction. The work indicators of 2024 are represented in detail in Appendix 1.

Challenges

As well as achievements in 2024, BCAT has faced some major challenges this year namely the untimely death of service users. We sadly lost a significant number of BCAT service users to drug and/or alcohol use and related causes. We take this moment to honour their memory and hold space for their loved ones.

Each life mattered deeply, and their passing is a solemn reminder of the ongoing challenges faced by so many. We remain committed to supporting those affected by substance use and to working towards a future where help, hope, and healing are always within reach. They are not forgotten.

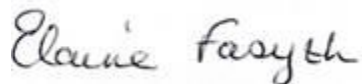
Key Steps for 2025

Moving into 2025, BCAT will continue to provide its current services and comply with all its legal and regulatory responsibilities, while also responding to emerging trends and developing new services as the need arises. However, the main consideration for 2025 will be the consultation and preparation for a new Strategic Plan (2026 - 2029).

Managers Reflection

Finally, this year has reinforced that compassionate, community-led care is more vital than ever. I am very proud of the BCAT employees; they continue to show up for our service users, each other, and the mission we share.

Our strategic goals give us a clear path forward, and the voices of our service users will always remain central in every step we take. Therefore, I wish to thank my colleagues, our volunteers, the Board of Directors, community stakeholders, as well as our statutory funders; the Department of Health, the Department of Justice, the Health Service Executive and the Bray Local Drug and Alcohol Task Force.



Elaine Forsyth, Manager

4. SERVICE PROVISION IN 2024

At a glance...



791 clients engaged with BCAT



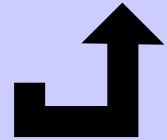
Almost 6,000 One-to-One Appointments offered to over 300 individuals



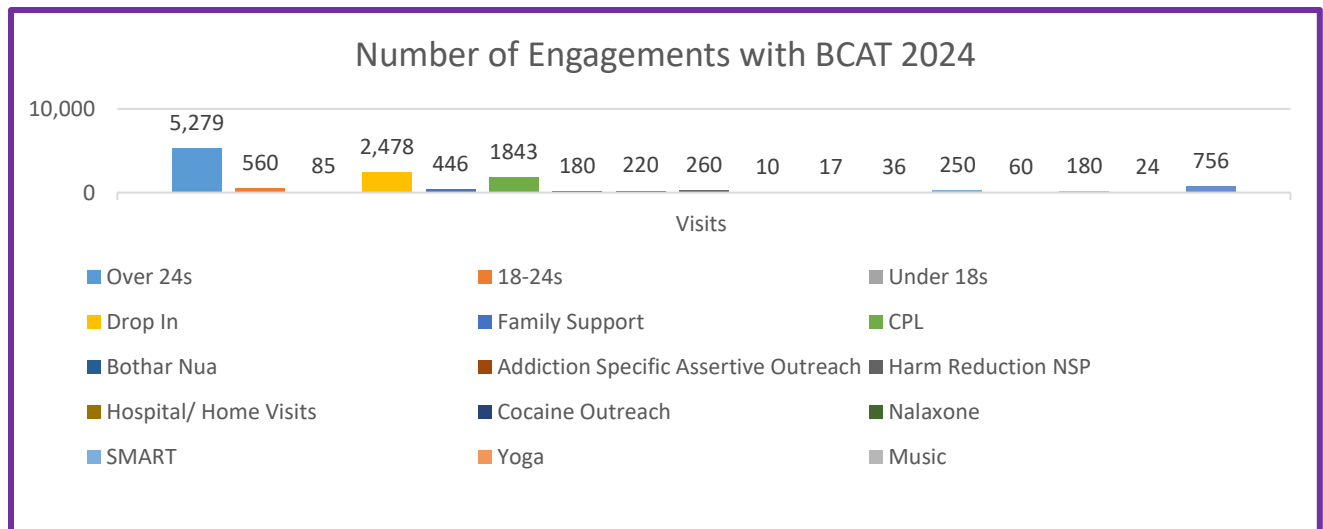
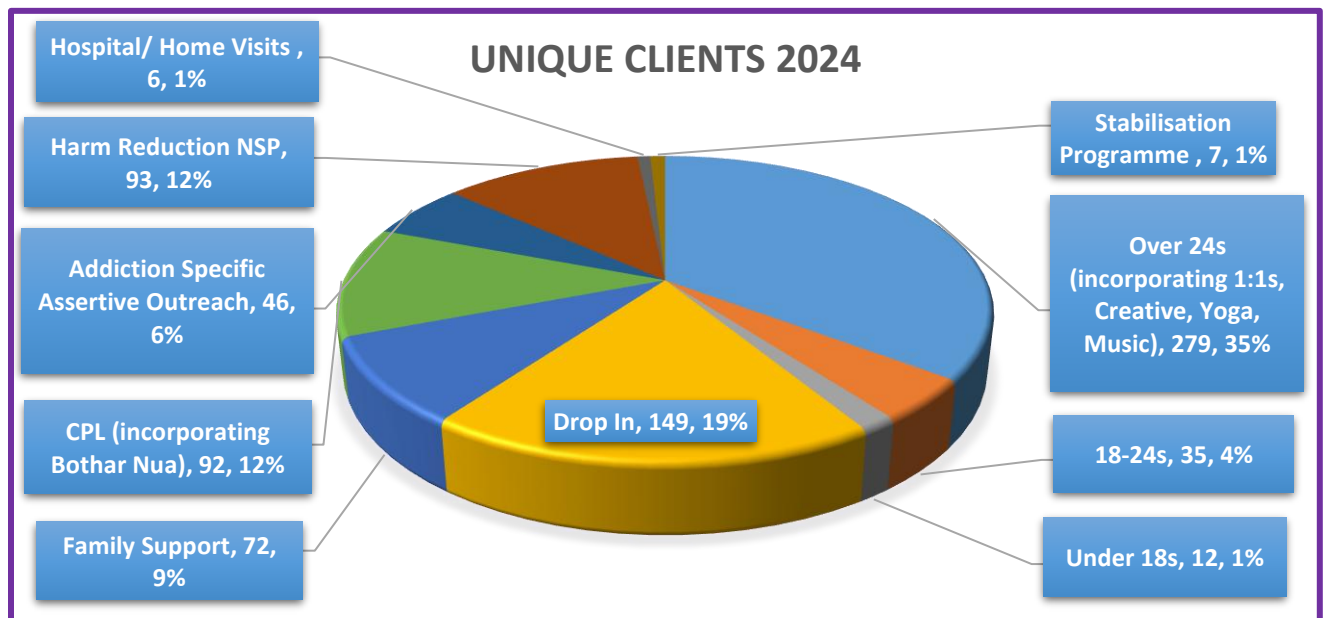
12,684 interventions



124 new clients



146 re-presenting clients



SERVICE PROVISION IN 2024

Low Threshold Services

- ❖ Drop In
- ❖ Harm Reduction Services
- ❖ Addiction Specific Assertive Outreach (Planned and Unplanned)
- ❖ Out of Hours Crack Cocaine Outreach (New in 2024)
- ❖ Circle Training (Naloxone)

One-to-One Support and Group Work

- ❖ Adults
 - SMART Recovery
 - Stabilisation Programme
 - One-to-One Key Working
- ❖ Under 18s & Under 24s
 - U18s One-to-One Key Working
 - U24s One-to-One Key Working
- ❖ Family Support
 - CRAFT Group
 - One-to-One Key Working
 - Peer Support - Circle of Friends
- ❖ Community Prison Links (CPL)
 - Prison In Reach
 - Community Support
 - Peer Support - Bothar Nua
- ❖ Integration Support Programme
 - The Recovery Cafe (New in 2024)
 - Music Group - Finding Your Voice
 - Yoga
 - Creative Arts
- ❖ Recovery Month
- ❖ Remembrance

In 2024



We offered...

4,049 one-to-ones offered to **409** individuals



2,460 meals for people who are homeless and hungry

We supported...



279 service users aged over 24



35 service users aged 18-24 and **12** service users aged 12-18

We provided...



260 Harm Reduction visits



220 Addiction Specific Assertive Outreach interventions

We delivered...



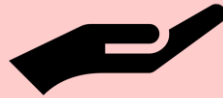
791 people were directly supported by BCAT



50 SMART & **35** Bothar Nua Meetings, and **3** Interagency Stabilisation Programmes

LOW THRESHOLD SERVICES

Drop In Service



Our Drop-in Service provides a low threshold, open access, client-centered space for Individuals in need. Operating from both Dublin Road and Boghall Road, it offers essential daily needs such as; nutritious meals, laundry Services, showers, phone charging, computer access and assistance, support with phone calls, forms and literacy, and referrals to health and wellness services.

In 2024, the Drop In made a significant impact, delivering 2,478 interventions to 149 people, serving 2,460 meals and providing 783 showers. It often serves as the first point of contact with BCAT for individuals seeking help. With its wide range of services, the Drop In is a cornerstone of BCAT's mission to offer compassionate, accessible care and support to all those in need.



❖ 2,460 meals

❖ 783 showers

❖ 774 phone charging

❖ 570 laundry

❖ 121 phone calls

❖ 21 literacy & 9
computer assistance

Harm Reduction Services



BCAT's Needle and Syringe Exchange Programme (NSP) is a free, confidential harm reduction service offering sterile drug paraphernalia and safe disposal of used equipment. The only static service of its kind in the Bray area, the NSP aims to reduce the spread of blood borne viruses (BBVs). In 2024, a total of 93 individuals visited the NSP in BCAT with 260 visits in total.

In addition to providing supplies, staff offer harm reduction advice on safer injecting, overdose prevention, sexual health and BBV prevention. Referrals are also made to BCAT's other services, such as key working, and to external agencies.

The NSP operates in partnership with the HSE Addiction Services, who provide stock and clinical governance.



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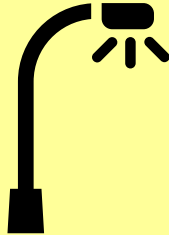


93



78

Addiction Specific Assertive Outreach (Planned and Unplanned)



Our Addiction Specific Outreach service meets individuals where they are, encouraging them to engage with services they may be considering. BCAT's Addiction Specific Outreach worker engages with people facing addiction, homelessness and mental or physical health difficulties, both through direct outreach and in-reach support.

We maintain a regular street presence in Bray two days per week, offering targeted harm reduction interventions, providing information, and signposting people to relevant services. The addiction specific outreach worker engages clients effectively, utilising brief interventions

In 2024, 46 unique clients received 220 interventions aimed at improving outcomes and developing long-term recovery.

❖ 5 clients had Planned Street Outreach

6 clients had Unplanned Street Outreach



220 interventions

❖ 38 clients had planned One-to-Ones

❖ 6 clients visited at hospital/ home

Out of Hours Crack Cocaine Outreach (New in 2024)



Our Crack Cocaine Assertive Outreach Programme, funded by the Bray Local Drugs and Alcohol Task Force, operated in Bray from September to December 2024, offering essential support to individuals struggling with crack cocaine addiction and related challenges. Over several weeks, the programme reached and assisted 10 vulnerable people, many of whom faced both problematic drug use and homelessness. Through dedicated outreach, the team delivered harm reduction services—such as distributing safer drug-use paraphernalia, alongside essential items like food and clothing. They worked tirelessly to connect clients with necessary support services, approaching every individual with compassion and without judgment.

The team provided outreach and a Drop-In service one evening each week, visiting key areas in the community, including secluded public spaces, to engage with individuals and offer support, along with information about the range of free services BCAT provides. The primary goal was to reduce harm—minimising risks such as sharing equipment—while encouraging individuals to access further support, whether through Drop-In sessions or One-to-One Support. By meeting people where they are, the programme not only helped reduce immediate risks but also created pathways

Our outreach teams also play a key role in connecting with the wider community. For example, a local student working on a school project about drug use saw our cocaine outreach team in the area and mentioned it to their teacher. The teacher then invited BCAT to the school to talk to students about the dangers of crack cocaine and drug use. This highlights how our presence in the community creates valuable opportunities to educate and engage with young people.

Circle Training (Naloxone)

The Circle ran for six weeks and we had seven participants attend. The peer-to-peer overdose prevention group was a great success. Participants were highly engaged, and the space fostered open, judgment-free dialogue. People felt empowered to share personal experiences, ask questions and support one another. We saw strong peer connection, increased awareness around harm reduction strategies and a noticeable boost in confidence among attendees to intervene in overdose situations.

The group clearly demonstrated the value of community-led support and education in preventing overdose and reducing stigma.

ONE-TO-ONE SUPPORT AND GROUP WORK

Adult Key Working

Key working supports service users in identifying challenges and developing personalised care plans to address them. In 2024, there were **5,279 engagements** with the Over 24s service, supporting **279 adults**.

Our Social Care Workers delivered addiction-specific interventions focused on harm reduction, health promotion and social integration utilising Motivational Interviewing (MI), Cognitive Behavioural Therapy (CBT), the Community Reinforcement Approach (CRA) and the Resonance Factor.

BCAT also facilitated **50 SMART Recovery** (*Self-Management and Recovery Training*) sessions in 2024. SMART Recovery, a self-empowering addiction support programme, follows a 4-point approach: (1) building and maintaining motivation, (2) coping with urges, (3) managing thoughts, feelings and behaviours, and (4) living a balanced life.

Stabilisation Programme

The Stabilisation Programme is a joint initiative between services in the Bray, Dun Laoghaire Rathdown, and East Coast Regional Drug and Alcohol Task Forces. Running since 2021, it supports people looking to reduce or stop their drug use. In 2024, the programme ran in 12-week blocks, three days a week, rotating between Bray, Dun Laoghaire and Wicklow and facilitated by staff members including BCAT.

It includes three core models: (1) Reduce the Use (a practical course based on cognitive behavioural therapy for people using multiple drugs), (2) pro-social activity (group activities that build health, confidence, and connection), and (3) SMART Recovery (peer-led recovery support).

Under 18s and Under 24s Support

Young people aged 12-24 with substance use issues can access one-to-one and group support through the **Substance Use Under 18s Support Team (SUUST)**. In 2024 BCAT supported **12 individuals aged 12-18** and **35 individuals aged 18-24 totalling 645 engagements**. The Social Care Worker conducts initial assessments and one-to-one sessions, with clinical governance and supervision provided by the HSE, and YODA (Youth Drug and Alcohol Service). Referrals come from social workers, residential care homes, families, YODA, schools, and the Probation Service.



BCAT's primary support model, ACRA (Adolescent Community Reinforcement Approach) is a 12-week, skills-based programme designed to help young people manage challenges without relying on alcohol or drugs. It focuses on self-care, problem solving, communication skills, and goal setting while also connecting participants with community resources to support long-term sobriety. For those under 18, the programme also includes additional care giver involvement to strengthen family support.

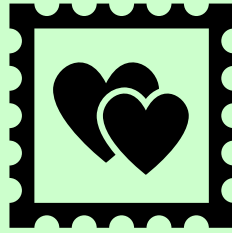
Under 18s:

- ❖ 12 individual people supported
- ❖ 85 engagements

Under 24s:

- ❖ 35 individual people supported
- ❖ 560 engagements

Family Support



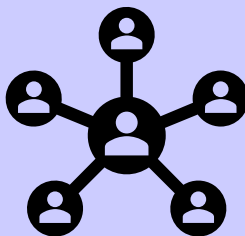
Family support is central to BCAT's services, helping parents, caregivers, children, siblings and partners of those struggling with substance use. By offering both individual and group support, BCAT empowers families to positively influence their loved one's recovery. In 2024, **446 family support sessions** were delivered, supporting **72 family members**.

CRAFT (Community Reinforcement and Family Training)

For those with a loved one resistant to seeking help, CRAFT provides a one-to-one skills-based support in: -

- ❖ Understanding triggers.
- ❖ Positive communication & reinforcement.
- ❖ Problem-solving & self-care.
- ❖ Domestic violence precautions.
- ❖ Getting your loved one to accept help.

Community Prison Links



BCAT employs a full time Community Prison Links (CPL) Worker and a part-time Prison Links Peer Support Worker, both funded through the Department of Justice.

The CPL worker supports individuals in prison serving sentences for drug- or alcohol-related offences, while the Peer Support Worker provides court accompaniment, advocacy and one-to-one support. Together, they assist with reintegration, facilitate access to services and collaborate with justice-related agencies. In 2024, the Community Prison Links Service facilitated **1,843 key working sessions with 92 clients**, ranging in age from 22-58 (69 in prison and 62 in aftercare, with some individuals attending both over the course of the year).

Bothar Nua – Peer Support Group

Launched in 2022, *Bothar Nua* supports individuals entering or recently released from prison. The group integrates SMART Recovery principles and serves as a pathway to the Stabilisation Programme. In 2024, 35 group meetings were held, with an average of six attendees per session.



5



87

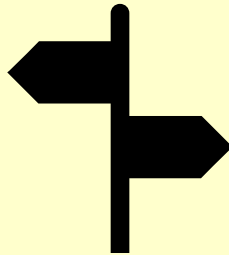
- ❖ 225 In Prison Visits
- ❖ 9 Court Accompaniments

Age range:
20-54

Integration Support Programme

Established as a new role in 2023, BCAT's Integration Support worker provides tailored support to individuals following residential treatment, detox, prison release, or to those seeking assistance outside of low-threshold or traditional addiction services. By 2024, the role was firmly embedded, significantly expanding its reach and impact.

The programme supports individuals in accessing education and training, addressing substance use challenges, and building recovery capital (personal, family, community, and social resources). It offers one-to-one support, SMART Recovery, and holistic activities such as yoga and music, alongside court work, interagency meetings, and outreach beyond BCAT's core services. In 2024, **36 individuals engaged** in one-to-one sessions and other programme supports, with the service continuing to grow.



The Recovery Cafe (New in 2024)

Launched in 2024 as part of the Integration Support Programme, the Recovery Cafe aimed to engage service users in recovery. Held over several months, it provided a structured yet informal space where individuals could connect, share experiences, and access peer support. The cafe aimed to reduce isolation, encourage open discussion of recovery challenges, and foster a sense of community. While it represented just one strand of BCAT's reintegration support, it served as a valuable tool for promoting social connection and personal growth among those on their recovery journey.

Integration Support Programme Continued

Music Group

The *Finding Your Voice* Music Group provides a safe space for self-expression through music. Many people struggling with addiction feel unheard, and this group helps them build confidence and creativity. In 2024, 50 sessions were held with up to five participants per session. Activities include guitar lessons, rapping, song writing and music production, with participants and staff collaborating on original music - some of which was shared during Recovery Month.



Finding



Your



Voice

The group continued to thrive in 2024, supported by a grant for musical instruments. This funding enabled the purchase of high-quality guitars, microphones and other equipment, replacing worn-out instruments. With improved resources, the guitar lessons have expanded, further boosting confidence and opening new creative opportunities for participants.

Yoga

In 2024, we delivered **two six-week yoga programmes**, each attended by **six participants**. While designed to support individuals in recovery from addiction, the sessions were open to all. Yoga offers a range of benefits—including reduced stress, improved emotional regulation, and enhanced physical well-being—which align closely with recovery goals.

Feedback from attendees was overwhelmingly positive, with participants reporting a greater sense of calm, connection, and improved overall wellbeing.

Integration Support Programme Continued

Creative Arts

Over a six-week period, we facilitated a Creative Arts Group designed to support individuals in recovery from addiction. The group offered a safe and inspiring space for participants to explore personal growth through creative expression, collaboration, and new experiences.

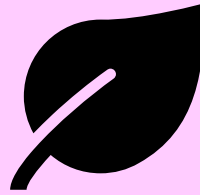
A total of **four individuals** participated in the programme, resulting in **24 total individual engagements**. Sessions included a variety of creative activities, allowing members to express themselves, build confidence, and connect with others on similar recovery journeys.

The programme concluded with a powerful and uplifting evening at a local Story Slam event, where one group member took the stage to share a personal story of *New Beginnings* - a moving testament to the courage and transformation taking place within the group.

Here's what one of our attendees had to say about their experience with the course:

"This creative arts course was a worthwhile experience. It can spark a new wave of imagination and inspiration in people who attend future courses. The instructor's passion and expertise shone through. People can discover new skills, unleash their creativity, and gain confidence in their artistic expression. Highly recommended for anyone looking to tap into or find their creative side."

Recovery Month



In 2024, Recovery Month returned for its second year, expanding both its reach and impact. This month-long celebration of free, community-based events continued to reduce stigma and celebrate recovery. As it grows, it reinforces the message that recovery is for everyone: every person, every family, and every community.

Highlights from Recovery Month included:

- ❖ **Family Coffee Morning** - connecting loved ones.
- ❖ **Photography Project: *Snapshots of Recovery*** - capturing a vision of recovery.
- ❖ **Inspiring Guest Speakers** - sharing personal recovery stories.
- ❖ **City Centre Recovery March** - promoting pride and connection.
- ❖ **Culture Night Open House** - art exhibition, harm reduction workshop, guided meditation & live music, part of *WeAct* at Culture Night.
- ❖ **Hill walk and Guided Meditation** - nature, mindfulness & community.
- ❖ **Closing Ceremony and Remembrance Vigil** - coming together to remember, reflect, and look forward with hope.



Recovery



Month

A collage titled "Snapshots of Recovery" is displayed on a light-colored background. The title is centered at the top in three separate white boxes with black text. The collage is decorated with four purple floral corner pieces. It features a variety of small photographs: a view from a window, a sunset over a body of water, a crowd of people in blue shirts, a waterfall, a rocky shore, a person's legs in sneakers, a path through a park, a cup of coffee, and many other scenes of nature, urban environments, and people. A central white box contains the text "Recovery Through My Lens" and a short paragraph about the project.

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Recovery Through My Lens

For Recovery Month, we asked our service users to capture what recovery means to them.

Our service users were given disposable cameras to take photos of visual representations of what symbolises their recovery.

Please enjoy our display and feel free to leave a comment using the post-it notes provided.

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Remembrance – Honouring, Healing and Connecting



Remembrance is a deeply meaningful practice for service users, staff and the wider community, offering a space to honour, heal and remember those we have lost.

To commemorate our 20th anniversary in 2022, we planted the Tree of Remembrance in memory of staff, service users and ex-service users who have passed since BCAT's inception. In September 2024, as part of Recovery Month, we held our second Annual Remembrance Vigil, continuing this tradition of reflection and tribute. Attendees tied purple ribbons to the tree in memory of their loved ones, reinforcing our shared commitment to remembrance.

This annual vigil remains a time for care, connection and shared memory, ensuring that those we have lost are never forgotten. As this tradition grows, so does the spirit of remembrance at the heart of our community.



5. OUR APPROACH

Our approach is recovery orientated, low threshold and based on the continuum of care. We aim to meet individuals where they are, supporting them at every stage of their journey with compassion, flexibility and professionalism:

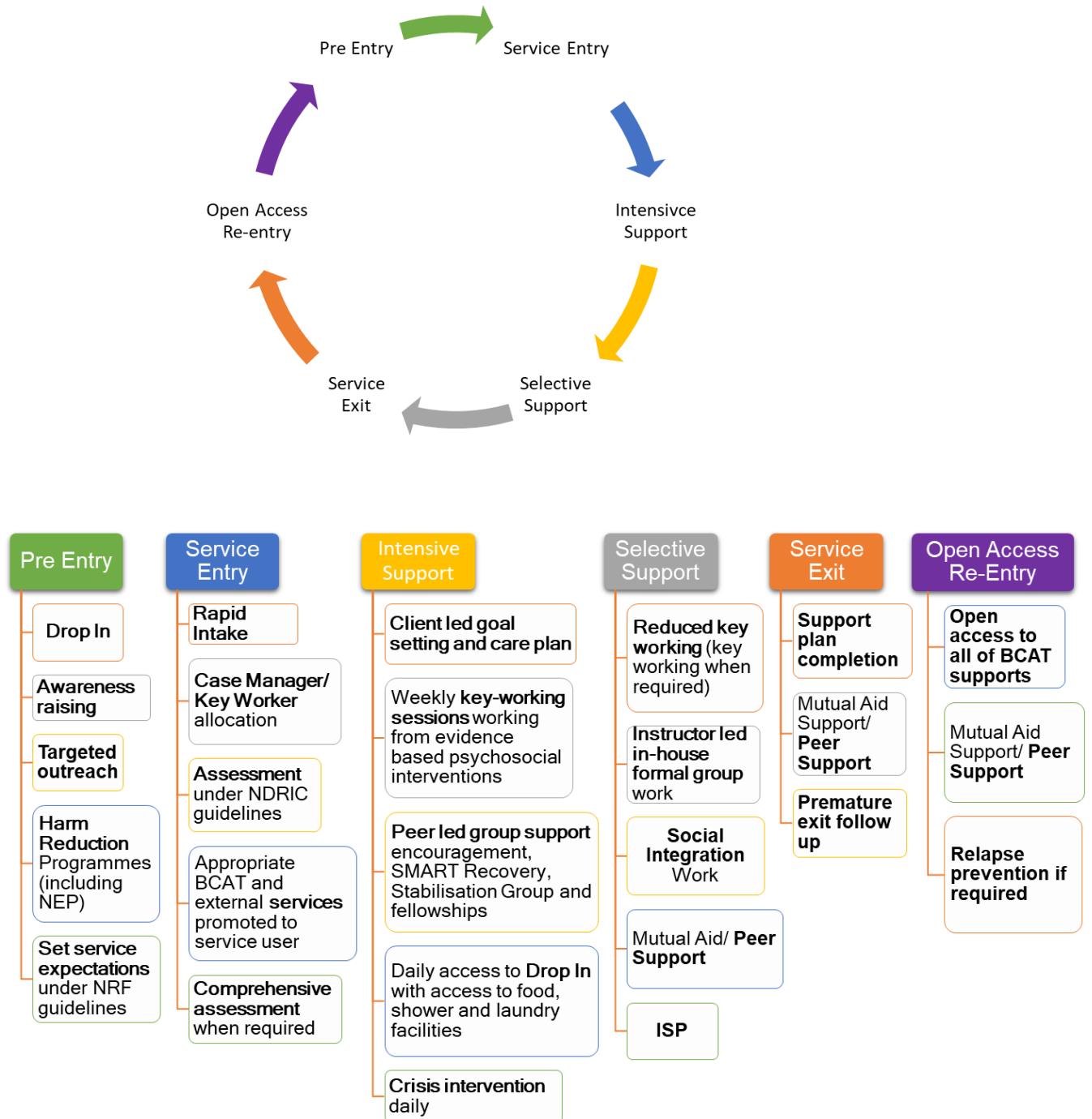
- ❖ **Person-centered care:** Our service users are at the centre of everything we do. Each care plan is tailored to their individual needs, goals, and circumstances.
- ❖ **Open Access, low threshold:** We welcome individuals at any stage of their recovery journey; support is always available when it's needed.
- ❖ **Wraparound support:** We take a holistic view, considering all areas of a person's life. We collaborate with a range of services to connect people to the right supports.
- ❖ **Evidence-based interventions:** Our team is professionally trained in psychosocial approaches and committed to continuous professional development to deliver the highest standard of care.
- ❖ **Non-judgemental approach:** We create a safe, respectful space where every person is treated with dignity regardless of their background or circumstances.

Our work is guided by our 2022-2025 Strategic Plan, which sets out a clear framework to:

- ✓ Develop and implement our services.
- ✓ Monitor and maintain quality.
- ✓ Define and measure performance through Key Performance Indicators (KPIs).
- ✓ Ensure our services are focused where they are most needed.

BCAT Staged Pathway

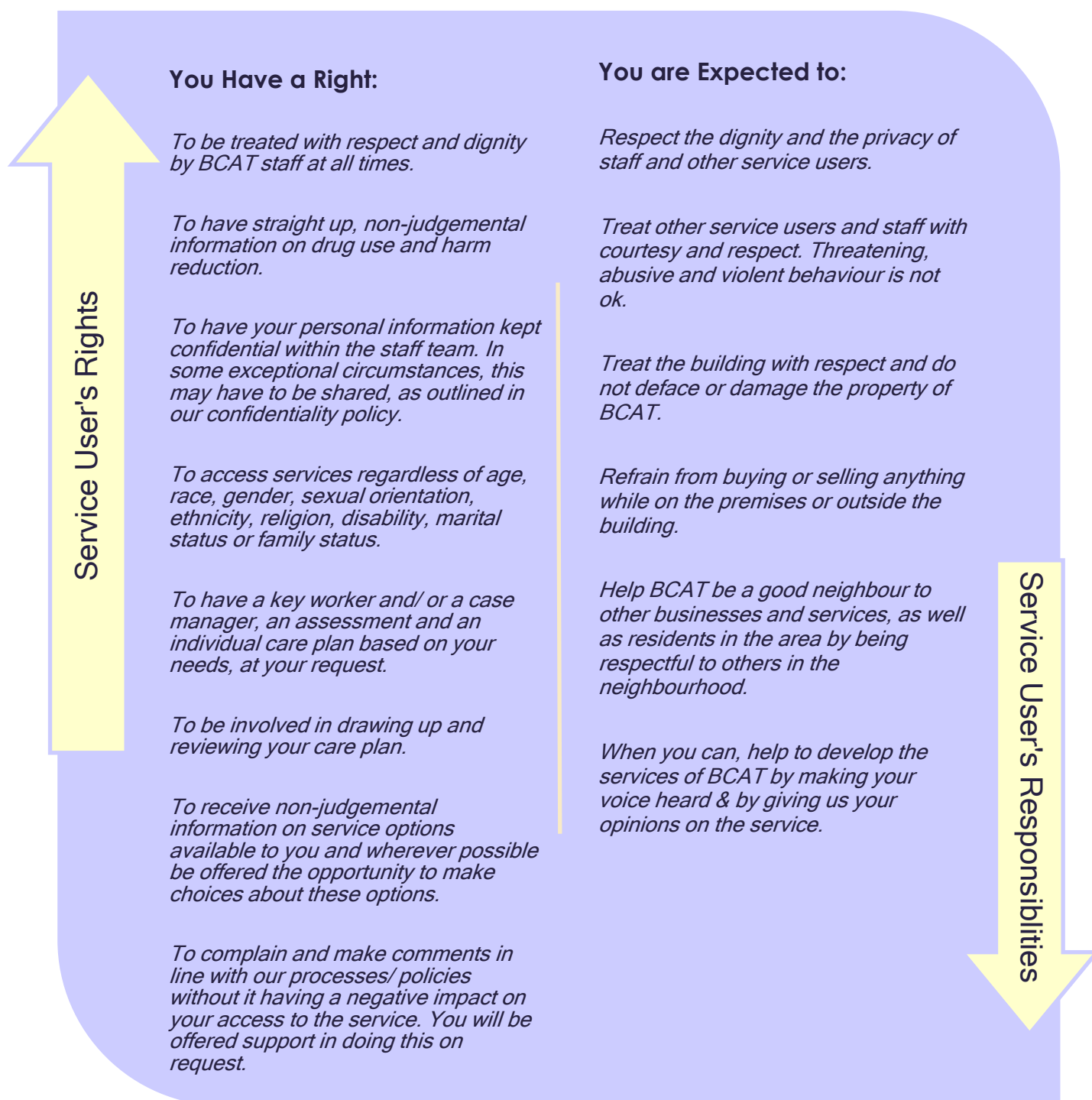
To support service users effectively across all stages of recovery, we follow a structured care pathway. This staged model ensures that support is responsive, coordinated, and adaptable. The pathway includes six stages: (1) Pre-entry, (2) Service Entry, (3) Intensive Support, (4) Selective Support, (5) Service Exit, (6) Open Access Re-Entry.



6. SERVICE USER INVOLVEMENT

BCAT's Service User Charter of Rights and Responsibilities

At BCAT, we empower service users by ensuring they fully understand their rights and responsibilities. Our Charter of Rights and Responsibilities guides service delivery and forms a key part of our 2022-2025 Strategic Plan:



Service users are at the heart of everything we do. Their voices, experiences, and insights help shape how we run our services every day and plan for the future. In 2024, service users got involved in lots of ways - from consultations to events - making sure their feedback, helped guide our work throughout the year.

Consultation with Service Users

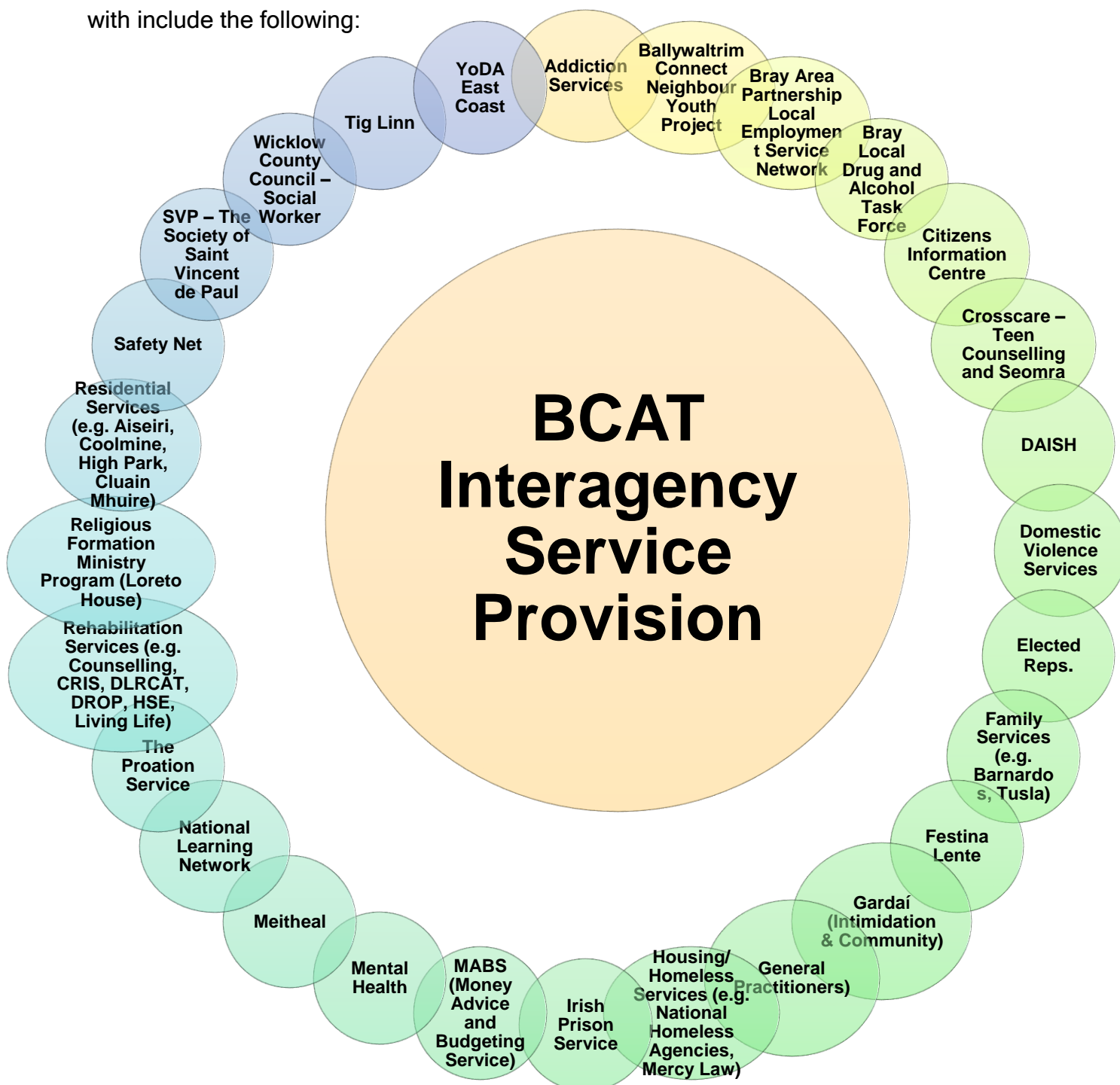
In 2024, we held two Consultation Nights at Villas Pacis; one focused on Family Support and the other for service users of the Drug and Alcohol Services. We also ran a Circle Training Information Session to provide further engagement and facilitate information sharing.

What Happened in 2024?

- Rachel Mohan, one of our volunteers, joined the Quality and Safety Committee, contributing valuable perspectives to the group.
- Service users provided feedback and ideas during the BCAT logo consultation process, helping to shape brand identity.
- Another service user, currently studying social media, is offering ongoing support with our social media presence, and online engagement.

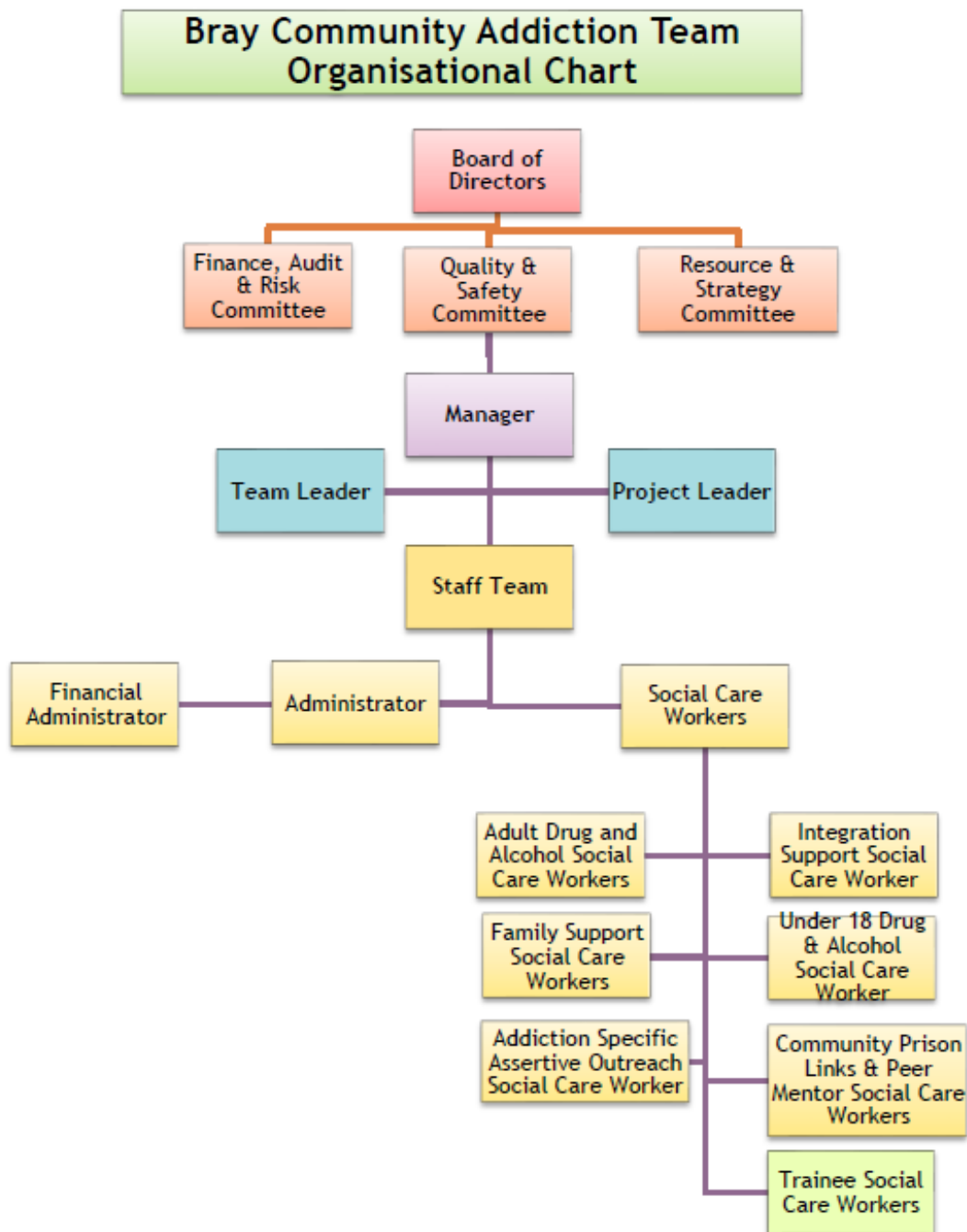
7. INTERAGENCY WORK

We are a community based organisation guided by an ethos of collaboration and interagency referral. Our person-centered and wraparound approach means we actively foster and nurture strong, positive relationships with other organisations. This ensures the best possible care, outcomes and continuity of care and support for our service users, no matter what stage they are at in their recovery journey. The organisations we collaborate with include the following:



8. ORGANISATIONAL STRUCTURE

Our organisational structure is designed to support the effective delivery of high-quality services. It ensures everyone knows their role, leadership is clear, and teamwork happens across all levels. This setup allows us to respond flexibly to the needs of our service users, stay accountable, and keep improving our services.



9. THE BCAT TEAM

At BCAT, our service users are at the heart of everything we do - and none of it would be possible without the dedication, hard work, and compassion of our outstanding team. From staff and volunteers to interns and students, each person plays a vital role in creating a supportive and welcoming environment. Each member of the 2024 team is committed to helping us achieve our strategic and operational goals. The team includes:

Elaine Forsyth	Manager	Saoirse Gallagher	Social Care Worker
Dee Shields	Project Leader & Family Support	Darren Gormley	Social Care Worker (Family Support)
Shawneen Doonan	Team Leader	Anthony Greene	Addiction Specific Assertive Outreach Worker
Sylvia Loughlin	Financial Administrator	Louise Keegan	Community Prison Links Worker
Richie Winters	Data Administrator	Anna Moran	Trainee Social Care Worker
Zoe Donnelly	Administrator	Nikita O'Brien	Trainee Social Care Worker
Sarah Byrne	Community Prison Links Peer Support Worker	Sinead O'Neil	Social Care Worker (U 18s & U 24s and Family Support)
Pauline Coakley	Trainee Social Care Worker	Rachel Mohan	Volunteer
Gavin Earls	Integration Support Worker	Darach Mac Lachlainn	Volunteer



Students, Volunteers and Interns

Volunteers, students and interns are a vital part of the BCAT team. We offer opportunities for learning, growth, and meaningful contribution through strong partnerships with colleges, local organisations, and the wider community. Many of our staff first joined us as volunteers or students, and we take pride in creating a culture of support and development. Former service users also return to give back, continuing the cycle of care and connection. Everyone who joins BCAT becomes part of a team dedicated to learning, collaboration and making a real difference.

Here's what one of our past interns had to say about their experience with us:

"During my time at BCAT, I entered with the expectation of gaining hands-on experience in community-based addiction intervention while immersing myself in a different cultural context. The experience exceeded my expectations, offering a profound insight into the value of individualized, compassionate care and the critical role of community in recovery."

I had the opportunity to engage with clients, collaborate with staff, and observe the ways in which holistic and person-centered approaches are implemented in treatment plans. This taught me the importance of cultural sensitivity and the need for adaptable strategies when addressing addiction."

Above all, I left with a deeper appreciation for the resilience of individuals facing addiction and the transformative power of empathy and community support. BCAT shaped not only my understanding of addiction treatment but also my commitment to integrating such values into my future work."

Jared, United States

10. COMPANY DETAILS, GOVERNANCE AND STANDARDS

Bray Community Addiction Team CLG (BCAT) is an Irish non-profit company established on 22nd February 2002, under the Companies Act 2014. It is a company limited by guarantee, without share capital and operates under a formal Constitution.

BCAT is governed by a voluntary Board of Directors, made up of at least five non-executive members with expertise in key areas such as governance, addiction, human resource management, service delivery, and finance. The Board meet six times a year, with sub-groups meeting monthly to oversee specific aspects of BCAT's operations. Board members serve on a voluntary basis and are not paid for their services. The day-to-day management of BCAT is the responsibility of the Manager.



Dublin Road



Boghall Road

Registered Office: 4B Dublin Road, Bray, Co. Wicklow

Company Registration Number (CRN): 353429

Registered Charity Number (RCN): 20076191

Solicitors: Dermot Sherlock
Sherlock Law
5F Nutgrove Office Park
Rathfarnham, Dublin 14

Bankers: Bank of Ireland
Main Street
Bray, Co Wicklow

External Auditors: Ormsby & Rhodes,
9 Clare Street
Dublin 2

Board of Directors 2024

Donal Quill Chairperson
Mick Mason Treasurer
Jim Smaul Secretary

Vicki Ashman (Appointed April 2024)
Mary Rose Costello (Resigned April 2024)
Dermot Martin
Moses Sebalu (Resigned December 2024)

Key Governance Highlights – 2024

In 2024, we continued to strengthen our governance framework to ensure transparency, accountability, and best practice in all areas of our operations. Key actions and achievements included:

- ✓ **Reviewed BCAT's Constitution** to ensure it remains fit for purpose and aligned with our strategic direction and legal obligations.
- ✓ **Reviewed and updated the Terms of Reference** for the Board of Directors and Sub-Committees to reflect current roles, responsibilities and decision-making structures.
- ✓ **Completed a Board Skills Audit**, identifying strengths and gaps, and used the findings to inform future recruitment and training.
- ✓ **Completed & Submitted the Charities Governance Code Compliance Record Form** to the Charities Regulator, ensuring alignment with the principles of good governance.
- ✓ **Appointed an Independent External Auditor** to oversee the preparation and certification of financial accounts, ensuring financial integrity.
- ✓ **Reviewed Financial Policies**, including budgeting and reserves policies.
- ✓ **Submitted the Health Service Executive (HSE) Service Agreement**, confirming our commitment to HSE governance standards and safeguarding expectations.
- ✓ **Submitted our Annual Report to the Charities Regulator**, meeting statutory obligations and demonstrating public accountability.
- ✓ **Conducted an Organisational Risk Assessment**, including updates to our Risk Register and mitigation strategies.
- ✓ **Reviewed Data Protection and GDPR Policies** to ensure compliance with data protection and data handling regulations.
- ✓ **Enhanced Stakeholder Engagement**, including service users, through feedback mechanisms and consultations to inform governance decisions.

Quality and Standards

We are dedicated to delivering safe, effective and compliant services, guided by national policies and best practices. Oversight is led by our Quality and Safety Sub-Committee, reporting directly to the Board of Directors.

We follow evidence-based approaches, continuous improvement processes and strict safeguarding measures to protect our service users and staff. Key Standards we operate within include:



Healthcare Quality

- ✓ National Standards for Better Safer Healthcare.
- ✓ HIQA and HSE Social Inclusion Guidance.



Safeguarding

- ✓ Children First: National Guidance for the Protection and Welfare of Children.
- ✓ Children First Implementation and Compliance Self-Audit Checklist for HSE and HSE Funded & Contracted Services completed



Social Inclusion & Addiction Services

- ✓ Quality Standards for Alcohol and Drug Services.
- ✓ National Social Inclusion Office Competency Framework.



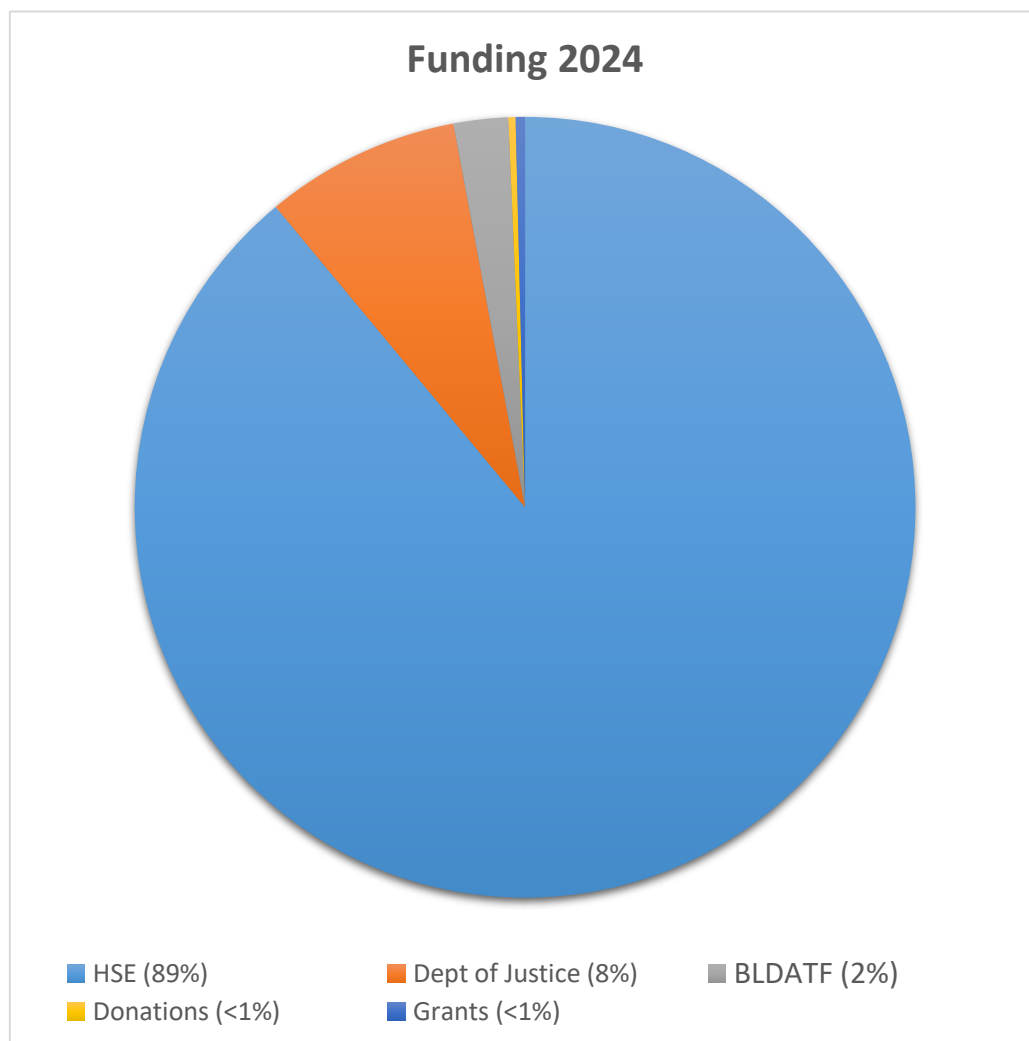
Governance & Accountability

- ✓ HSE Service Arrangement.
- ✓ Charities Governance Code.
- ✓ Internal quality reviews, audits, and compliance with HSE Policies and Procedures.

11. FINANCIAL OVERVIEW 2024

BCAT is committed to maintaining high standards of transparency and excellency in corporate governance. We follow rigorous, structured financial policies and procedures to ensure compliance with all financial regulations and governance requirements. We are pleased to report that there were no issues arising from the external audit carried out by our auditors Ormsby & Rhodes for the financial year ending December 2024 (see Appendix 2 for the 2024 Financial Statements).

Funding in 2024 came from the Health Service Executive, the Department of Justice, the Bray Local Drugs and Alcohol Task Force, grants and donations. See the pie chart below for a breakdown of incoming funding by percentage for 2024.



Core Funding

- Health Service Executive (HSE),
- Department of Justice,
- Bray Local Drugs and Alcohol Task Force (BLDATF).



An Roinn Dlí agus Cirt
Department of Justice



Additional Funding

- Supported by the HSE National Lottery Grant Scheme.
- Supported by Music Network's Music Capital Scheme, funded by the Department of Tourism Culture, Arts, Gaeltacht, Sport and Media. Music Network is funded by the Arts Council.
- Supported by Wicklow County Council Local Enhancement Programme, funded by the Department of Rural and Community Development.
- Supported by the Wicklow County Council Arts Office funded by Wicklow County Council and the Arts Office.



An Roinn Turasóireachta, Cultúir,
Ealaíon, Gaeltachta, Spóirt agus Meán
Department of Tourism, Culture,
Arts, Gaeltacht, Sport and Media



An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development



12. ACKNOWLEDGMENTS

A special thank you to all who contributed to BCAT's mission in 2024. This collective effort is what makes our work possible. We would like to extend particular acknowledgment to:

- **Our Service Users** - Thank you for your resilience, trust, and ongoing engagement. Your strength lies at the heart of everything we do.
- **Our Staff Team** - Including employees, Board of Directors, volunteers, students and interns: we extend our sincere gratitude to all our team for your dedication, professionalism, and compassion.
- **Our Funders** - We are deeply grateful for your essential financial support, which enables us to continue delivering vital services.
- **Our Community Partners** - Thank you for your continued collaboration and commitment to shared goals.

Thank you all for being an important part of BCAT's journey. Your support, dedication and partnership have been invaluable to our success.



APPENDIX 1 – WORK INDICATORS

Drop In

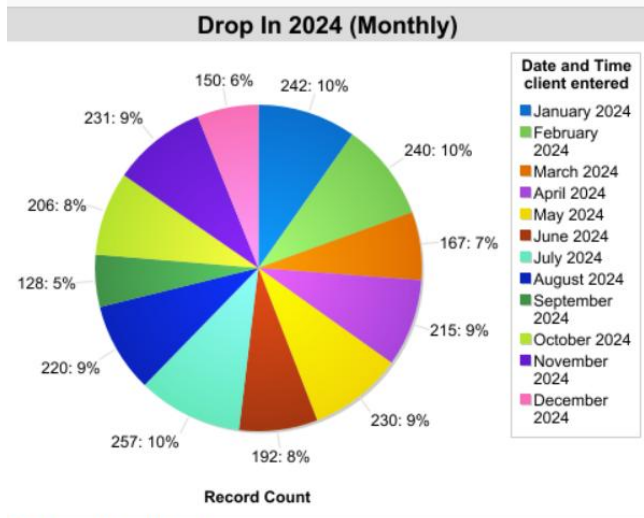


Fig. 1 - Monthly Visits (amount and % distribution)

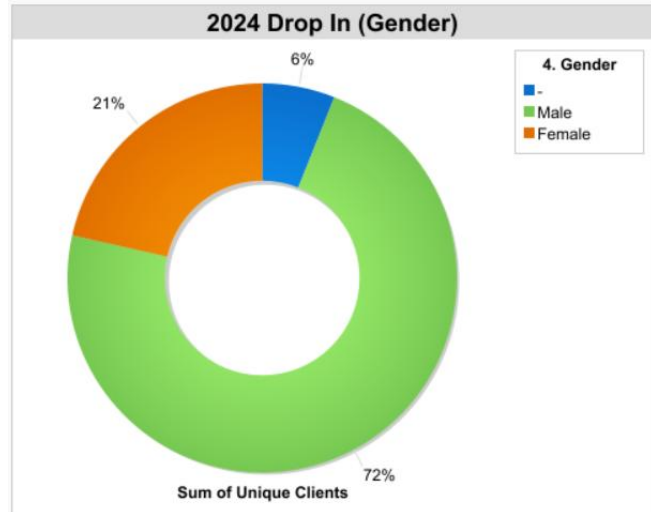


Fig. 2 - Gender (% distribution)

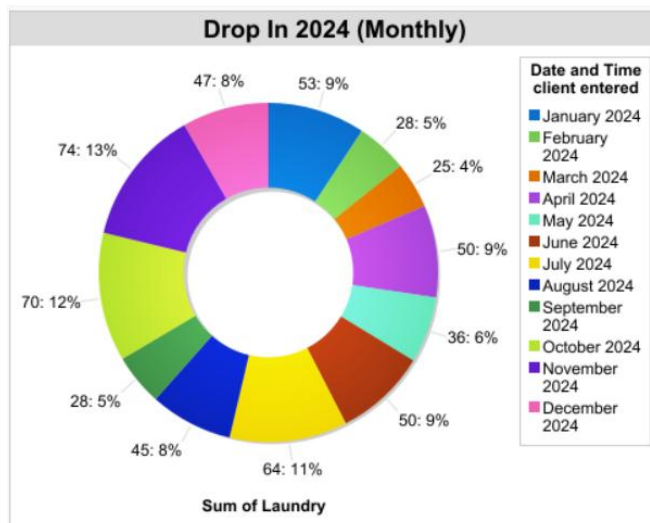


Fig. 3 - Laundry (monthly amount and % distribution)

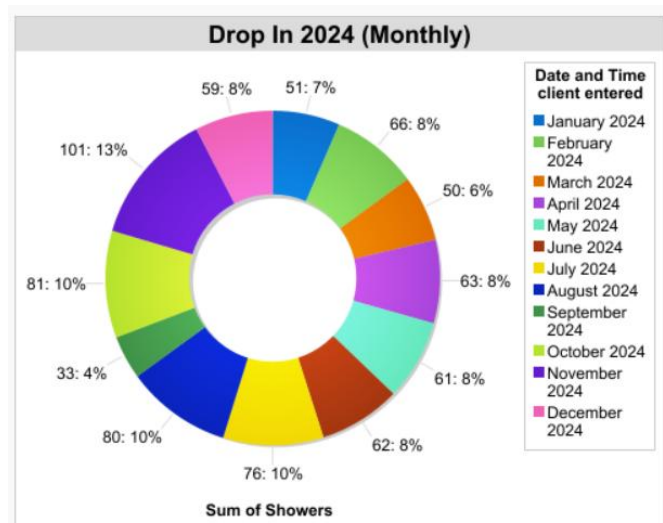


Fig. 4 - Showers (monthly amount and % distribution)

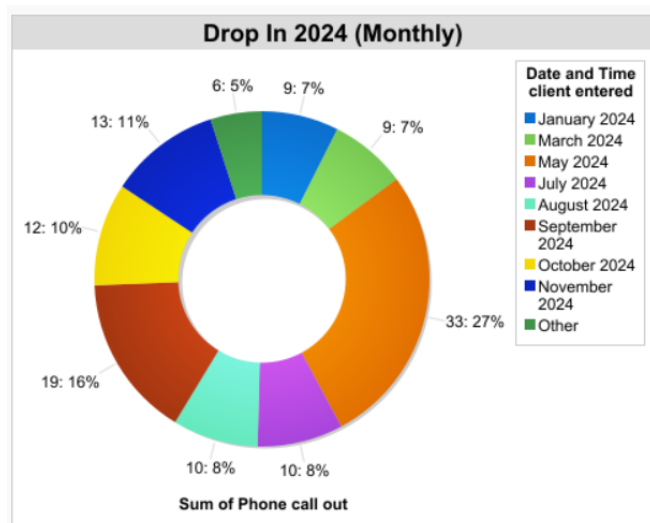


Fig. 5 - Phone Calls (monthly amount and % distribution)

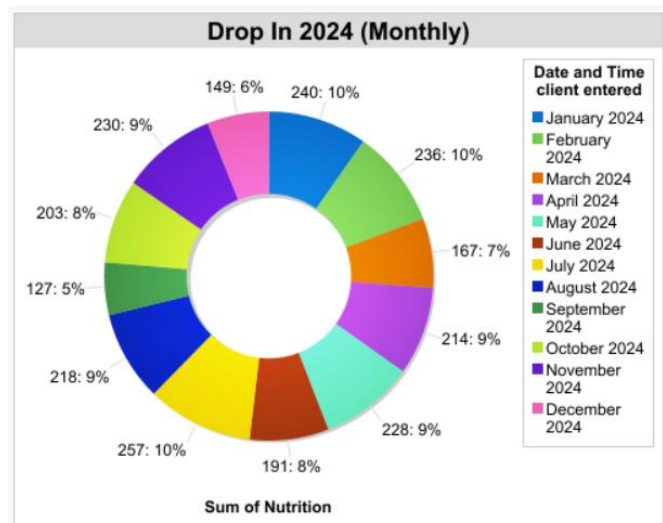


Fig. 6. Nutrition (monthly amount and % distribution)

Harm Reduction Services

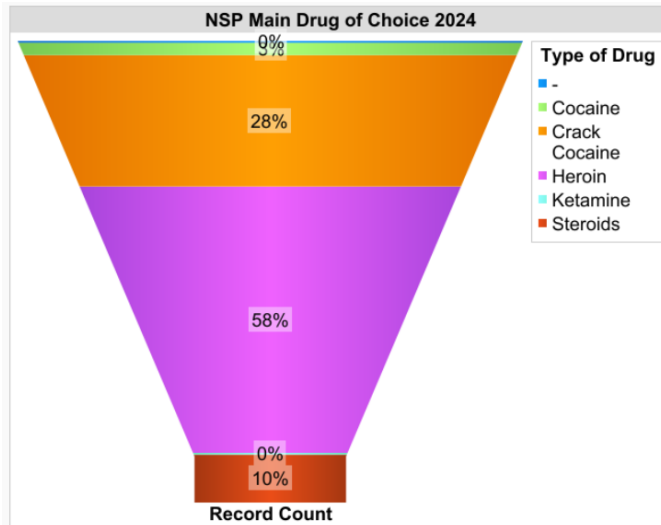


Fig. 7 - NSP Main Drug of Choice (% distribution)

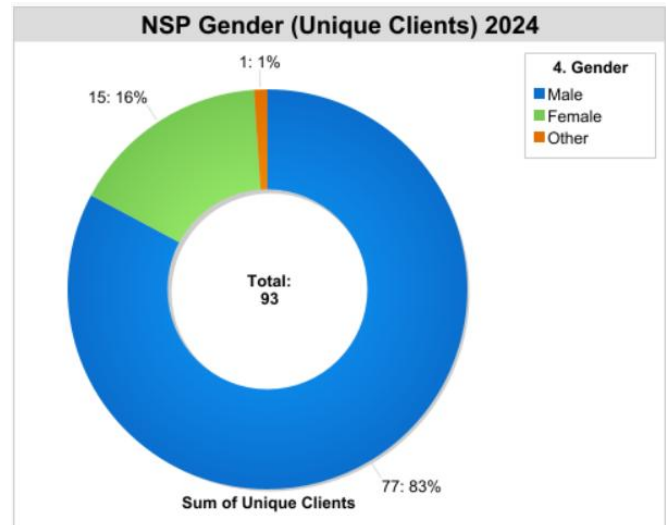


Fig. 8 - Unique clients (sum gender distribution)

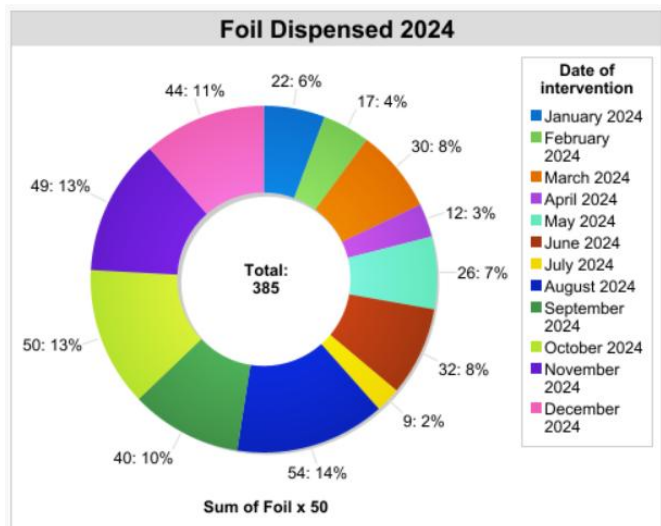


Fig. 9 - Foils Dispensed (monthly amount and % distribution)

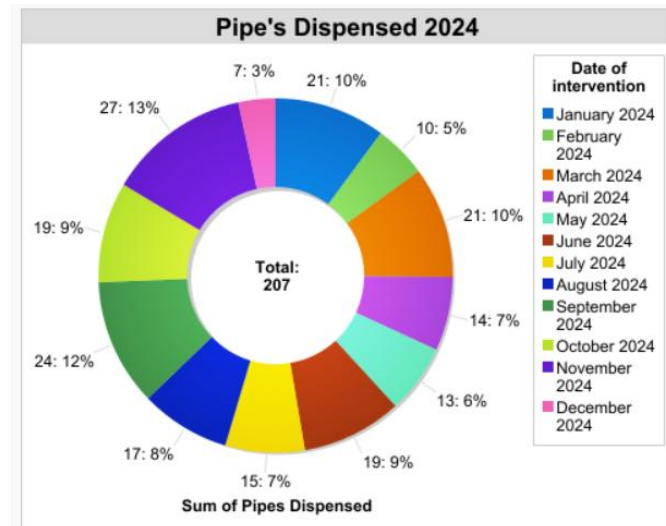


Fig. 10 - Pipes Dispensed (monthly amount and % distribution)

Addiction Specific Assertive Outreach

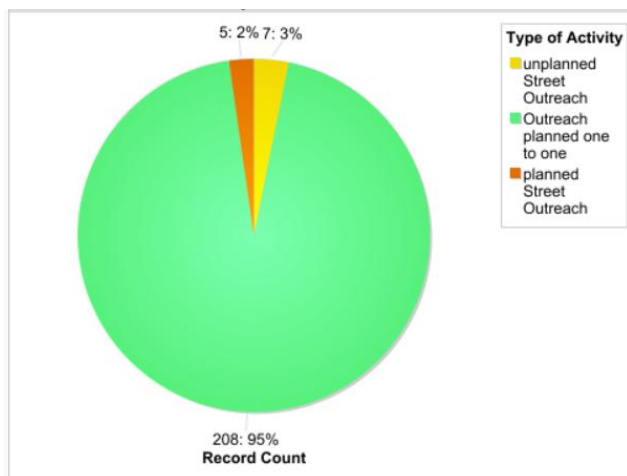


Fig. 11 - Activity Type (amount and % distribution)

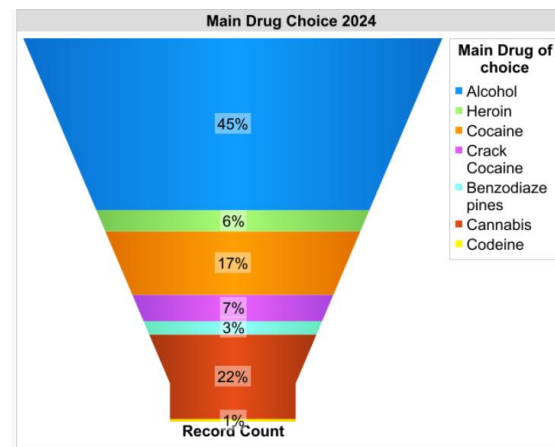


Fig. 12 - Reported Main Drug of Choice 2024 (% distribution)¹

¹ Reported by clients at key working one-to-one sessions, distinct from the Needle and Syringe exchange.

Over 24s

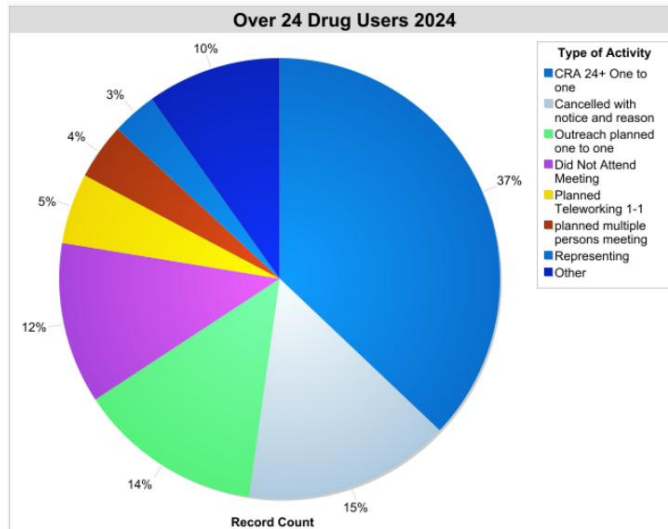


Fig. 13 - Activity Type (amount and % distribution)²

Family Support

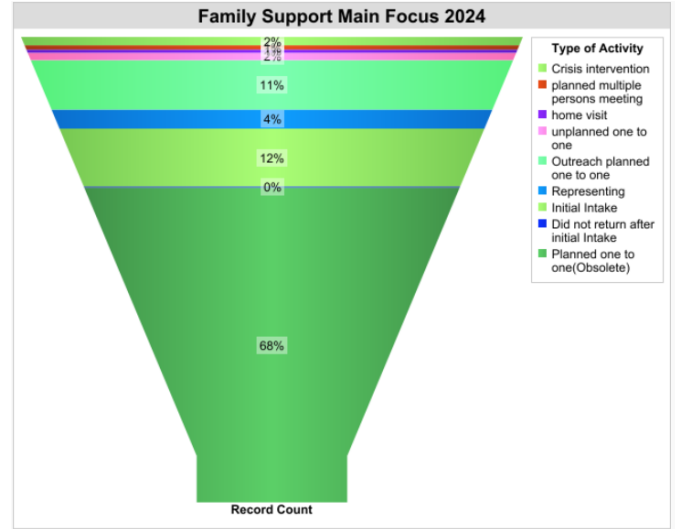


Fig. 14 - Activity Type (% distribution)

Under 24s

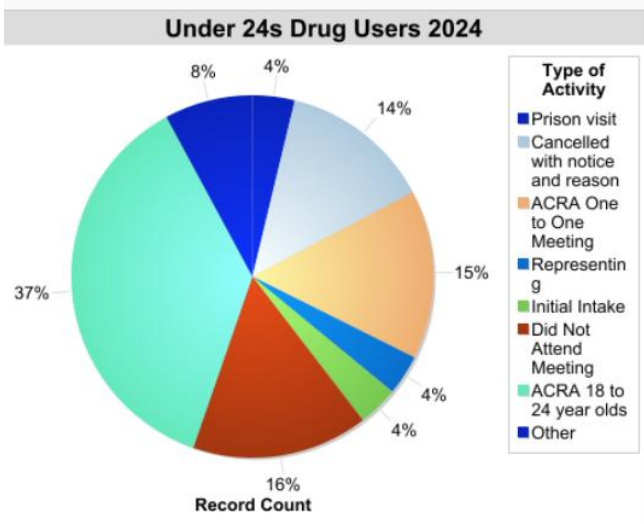


Fig. 15 - Activity Type (amount and % distribution)³

Under 18s

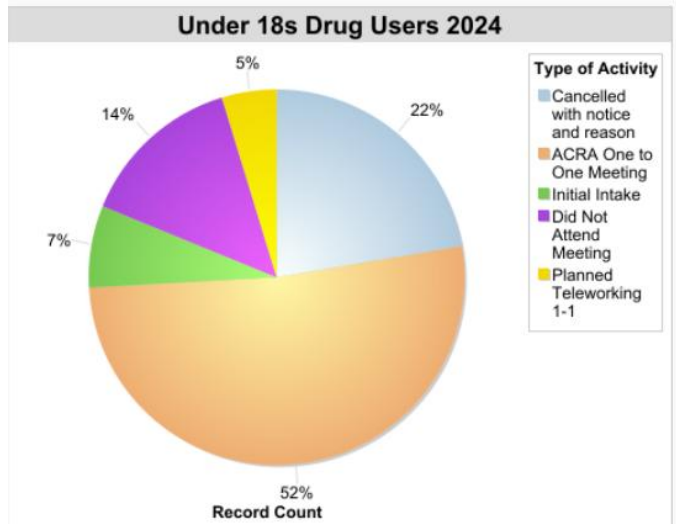


Fig. 16 - Activity Type (% distribution)

² Other comprises: (Unplanned 1:1s 2%, Letter 2%, Initial Intake 2%, Unplanned Street Outreach 1%, Crisis Intervention 1%, Planned Street Outreach 1%, ACRA 1:1 <1%, Court Accompaniment <1%, Social Worker Meeting <1%, Home Visit <1%, Court Referral <1%, Hospital Visit <1%,).

³ Other comprises: (Court Accompaniment 0.5%, Record Crisis Intervention 0.5%, Letter 1%)

APPENDIX 2 – FINANCIAL STATEMENTS 2024

- ❖ Director's Report
- ❖ Independent Auditor's Report to Members
- ❖ Income & Expenditure
- ❖ Statement of Cash Flows
- ❖ Balance Sheet

Charity number: CHY 19428 / RCN 20076191

BRAY COMMUNITY ADDICTION TEAM CLG

(A company limited by guarantee)

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

**BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS DIRECTORS
AND ADVISERS**

FOR THE YEAR ENDED 31 DECEMBER 2024

Directors	Donal Quill Mary Rose Costello (resigned 15 April 2024) Michael Mason Dermot Martin Jim Smaul Moses Sebalu (resigned 16 December 2024) Vicki Ashman (appointed 15 April 2024)
Company registered number	353429
Charity registered number	CHY 19428 / RCN 20076191
Registered office	4B Dublin Road Bray Wicklow
Company secretary	Jim Smaul
Independent auditors	Ormsby & Rhodes Limited Chartered Accountants and Statutory Audit Firm 9 Clare Street Dublin 2
Bankers	Bank of Ireland Bray Co. Wicklow

BRAY COMMUNITY ADDICTION TEAM CLG (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

The Directors present their annual report together with the audited financial statements of Bray Community Addiction Team Limited for the year ended 31 December 2024.

This report and the financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) - (Charities SORP (FRS 102) and the Companies Act 2014.

This report provides information on Bray Community Addiction Team's activity and financial performance. It forms part of a range of public information designed to give an open account of our work.

DIRECTORS' RESPONSIBILITIES STATEMENT

The Directors (who are also directors of Bray Community Addiction Team CLG for the purposes of company law) are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and Irish Generally Accepted Accounting Practice (accounting standards issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants in Ireland and Irish law).

Company law requires the Directors to prepare financial statements for each financial year. Under company law, the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2014. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BRAY COMMUNITY ADDICTION TEAM CLG (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

OBJECTIVES AND ACTIVITIES

a. Objectives

Bray Community Addiction Team was established in 2002, to provide low threshold, evidence-based services for people with drug/alcohol problems, their families and to people in prison for drug/alcohol related crime.

The main objectives of the project include:

- To provide open access low threshold evidence-based services to people in Bray affected by drug and/or alcohol problems
- To deliver evidence-based interventions to the target group through one to one support, group support and outreach
- To provide addiction support to people in prison for drug/alcohol related crime
- To provide addiction/integration support to people on release from prison
- To provide evidence-based interventions on a one to one and group setting to family members affected by their relative's drug/alcohol use
- To work in partnership with local key stakeholders to improve outcomes for mutual client group or any other external parties that will enable us to improve our quality and range of services

b. Strategies for achieving objectives

BCAT's objectives for 2024 are outlined in the Strategic Plan 2022 - 2025 and are monitored through the 2024 work plan. The objectives are also outlined in the Service Arrangement (SA) with the Health Services Executive (HSE). The SA is monitored by the HSE, and the Board of Directors monitors the Strategic Plan with reports given quarterly on each of the objectives listed in the Strategic Plan. The 2022 - 2025 Strategic Plan focuses on six themes and is available to view on our website (www.bcat.ie).

The Strategic themes are

- Theme 1 Service User Involvement
- Theme 2 6 Stage Pathway Model – Adults with drug/alcohol problems
- Theme 3 6 Stage Pathway Model – Family Members
- Theme 4 Service Provision to Under 18's
- Theme 5 6 Stage Pathway Model – Prison Links and Peer Mentor
- Theme 6 – Governance

BRAY COMMUNITY ADDICTION TEAM CLG (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

(continued)

c. Activities for achieving objectives

- Service User Involvement Framework
- Complaint's policy review and dissemination
- Review of QuADs Standards in line with Safer Better Healthcare and subsequent Quality Improvement Plans
- Service User meetings and feedback sessions held with service users
- Development of Service User Information Booklet
- Staff trained and certified in Adolescent Community Reinforcement Approach
- Staff trained as Coder/Supervisors in Community Reinforcement Approach
- Under 18 Service operating 2 days per week
- Needle Exchange service daily in Boghall Road
- Drop in service daily in Dublin Road
- Outreach conducted three and one evening per week
- Key working and care plan meetings offered daily from Boghall Road and Dublin Road
- Case conferences coordinated and attended when required
- Peer Led Mutual Aid Group (SMART Recovery) 1 meeting per week
- Key working for family members
- CRAFT Group for family members as required
- Community Prison Links Service engaging with people from Bray who are in prison
- Peer Mentor Service engaging with people from Bray who have been released from prison

ACHIEVEMENTS AND PERFORMANCE

The Annual Report for 2024 will not be available until April 2025. However, during 2024, 884 (2023: 695) individuals attended BCAT service, some using more than one service. This figure does not include attendances at groups.

a. Key financial performance indicators

Bray Community Addiction Team operated within budget in 2024 across all cost headings updated all of the financial policies to be in line with the National Financial Regulations.

b. Review of activities

Overall, the Board of Directors is satisfied that all steps have been taken to ensure that BCAT meets its governance and fiscal responsibilities. It has implemented the recommendations of the HSE Compliance Audit 2019

BRAY COMMUNITY ADDICTION TEAM CLG (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW

a. Going concern

After making appropriate enquiries, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

b. Principal funding

BCAT received funding from the:

Health Services Executive (HSE)	€ 880,780
Department of Justice	€ 72,893
Grants	€ 4,449
Bray Local Drugs Task Force	€ 22,336
Donations	€ 2,127

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The company is a company limited by guarantee, registered under Part 18 of the Companies Act 2014 and is a registered charity under the charity number 19428. The company agreed a revised Constitution on 22 June 2017 at an EGM.

The principal aim of the company is to work with people with drug/alcohol problems and their families using a community development approach to provide quality professional services to ideally lead towards a drug free lifestyle, while at the same time creating an environment of acceptance and respect for those who are unable to achieve a drug free lifestyle. The company is a limited by guarantee (CLG), not for profit organisation.

b. Methods of appointment or election of Directors

The management of the Company is the responsibility of the Directors who are elected and co opted under the terms of the Memorandum of Association.

c. Pay policy for senior staff

All staff salaries are aligned to HSE pay scales, staff funded by the HSE had their salaries increased due to S39 Pay Restoration, however staff funded by the Dept. of Justice have not as they are outside the unilateral agreement.

d. Organisational structure and decision making

BCAT is managed by a Board of Directors. The Board of Directors is responsible for the governance and oversight of the operations of the project. The Board of Directors devolves operational responsibility to the Manager.

The Board of Directors meets six times a year and the Finance; Audit & Risk, Quality and Safety, Resource and Strategy Committees meet 12 times per year. Minutes are kept of each meeting and decisions are recorded on a Decision Log.

BRAY COMMUNITY ADDICTION TEAM CLG (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

e. Financial risk management

The Directors have assessed the major risks to which the company is exposed across the headings outlined below and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

- Governance and Management
- Operational Risks
- Financial Risks
- Environmental or external factors
- Compliance Risk

PLANS FOR FUTURE PERIODS

Future developments

Future developments for 2025 include the continued implementation of the recommendations of the U18s evaluation; the continued implementation of the National Rehabilitation Framework; the implementation of the Safer Better Health Care standards within the organisation, Compliance with Charities Governance Code, research and development of Stabilization program. Development of new services based on emerging needs for example Out of Hours Crack/Cocaine Outreach Service and Recovery Cafes.

The Board of Directors will continue to receive expert advice in 2025 to ensure that it is fulfilling its governance responsibilities. The Board of Directors is open to considering any new developments in the future if a need is identified.

Post balance sheet events

There are no post balance sheet events which require disclosure.

**BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Directors at the time when this Directors' report is approved has confirmed that:

- so far as that Director is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Director has taken all the steps that ought to have been taken as a Director in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

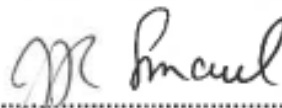
AUDITORS

The auditors, Ormsby & Rhodes, have indicated their willingness to continue in office in accordance with section 383(2) of the Companies Act 2014.

Approved by order of the members of the board of Directors and signed on their behalf by:


.....
Donal Quill
Director

Date: 14th April 2025


.....
Jim Smaul
Director

Date: 14 April 2025

BRAY COMMUNITY ADDICTION TEAM CLG (A COMPANY LIMITED BY GUARANTEE)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRAY COMMUNITY ADDICTION TEAM CLG

OPINION

We have audited the financial statements of Bray Community Addiction Team CLG (the 'Company') for the year ended 31 December 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish law and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102) issued by the Financial Reporting Council and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' issued by the Financial Reporting Council and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102; and
- have been prepared in accordance with the requirements of the Companies Act 2014.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRAY COMMUNITY
ADDICTION TEAM CLG (CONTINUED)

OTHER INFORMATION

The Directors are responsible for the other information. The other information comprises the information included in the management information, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

OPINION ON OTHER MATTERS

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the Company were sufficient to permit the financial statements to be readily and properly audited, and the financial statements are in agreement with the accounting records.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

Based on the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

**BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRAY COMMUNITY
ADDICTION TEAM CLG (CONTINUED)**

RESPONSIBILITIES OF DIRECTORS FOR THE FINANCIAL STATEMENTS

As explained more fully in the Directors' responsibilities statement, the Directors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: [https://www.iaasa.ie/Publications/ISA 700 \(Ireland\)](https://www.iaasa.ie/Publications/ISA%20700%20(Ireland)). The description forms part of our Auditors' Report.

THE PURPOSE OF OUR AUDIT AND TO WHOM WE OWE OUR RESPONSIBILITIES

This report is made solely to the Company's Members as a body. Our audit has been undertaken so that we might state to the Company's Members as a body those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company's Members as a body, for our audit work, for this report, or for the opinions we have formed.



Brian Dunne

for and on behalf of

Ormsby & Rhodes Limited
Chartered Accountants and Statutory Audit Firm
9 Clare Street
Dublin 2

Date: 14 April 2025

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted funds 2024 €	Restricted funds 2024 €	Total funds 2024 €	Total funds 2023 €
INCOME FROM:					
Donations and legacies	4	6,576	-	6,576	20,578
Charitable activities	5	-	976,009	976,009	874,626
TOTAL INCOME		6,576	976,009	982,585	895,204
EXPENDITURE ON:					
Charitable activities	6	-	984,141	984,141	888,975
TOTAL EXPENDITURE		-	984,141	984,141	888,975
NET INCOME/(EXPENDITURE)		6,576	(8,132)	(1,556)	6,229
NET MOVEMENT IN FUNDS		6,576	(8,132)	(1,556)	6,229
RECONCILIATION OF FUNDS:					
Total funds brought forward		23,556	97,605	121,161	114,932
Net movement in funds		6,576	(8,132)	(1,556)	6,229
TOTAL FUNDS CARRIED FORWARD		30,132	89,473	119,605	121,161

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 14 to 27 form part of these financial statements.

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER: 353429

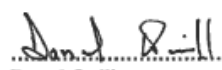
BALANCE SHEET

AS AT 31 DECEMBER 2024

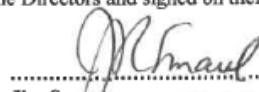
	Note	2024 €	2023 €
FIXED ASSETS			
Tangible assets	10	41,077	33,261
		<u>41,077</u>	<u>33,261</u>
CURRENT ASSETS			
Debtors	11	21,182	21,986
Cash at bank and in hand		91,599	89,612
		<u>112,781</u>	<u>111,598</u>
Creditors: amounts falling due within one year	12	(34,253)	(23,698)
		<u>78,528</u>	<u>87,900</u>
NET CURRENT ASSETS			
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>119,605</u>	<u>121,161</u>
TOTAL NET ASSETS		<u>119,605</u>	<u>121,161</u>
CHARITY FUNDS			
Restricted funds	14	89,473	97,605
Unrestricted funds	14	30,132	23,556
TOTAL FUNDS		<u>119,605</u>	<u>121,161</u>

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Directors and signed on their behalf by:



Donal Quill
 Director



Jim Smyth
 Director

Date: 16th April 2025

The notes on pages 14 to 27 form part of these financial statements.

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2024

		2024	2023
		€	€
CASH FLOWS FROM OPERATING ACTIVITIES			
Net cash used in operating activities	17	21,761	20,730
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of tangible fixed assets		(19,774)	(7,147)
NET CASH USED IN INVESTING ACTIVITIES		(19,774)	(7,147)
CHANGE IN CASH AND CASH EQUIVALENTS IN THE YEAR		1,987	13,583
Cash and cash equivalents at the beginning of the year		89,612	76,029
CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR	18	91,599	89,612

The notes on pages 14 to 27 form part of these financial statements

BRAY COMMUNITY ADDICTION TEAM CLG (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1. GENERAL INFORMATION

Bray Community Addiction Team CLG is a company limited by guarantee incorporated in the Republic of Ireland. The company operates out of its registered office at 4B Dublin Road, Bray, County Wicklow

The principal activity of the company is addiction support.

2. ACCOUNTING POLICIES

2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Companies Act 2014.

Bray's Community Addiction Team CLG functional and presentational currency is Euro.

The financial statements fully comply with FRS 102 and SORP (FRS 102).

Bray's Community Addiction Team CLG meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 COMPANY STATUS

The company is a company limited by guarantee. In the event of the company being wound up, the liability in respect of the guarantee is limited to €1 per member of the company.

2.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Directors in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

BRAY COMMUNITY ADDICTION TEAM CLG (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

2. ACCOUNTING POLICIES (CONTINUED)

2.4 INCOME

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

2.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

BRAY COMMUNITY ADDICTION TEAM CLG

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

2. ACCOUNTING POLICIES (CONTINUED)

2.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures and fittings	- 15% straight line
Office equipment	- Over 3 years
Leasehold improvements	- Straight line over the life of the lease

2.7 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

2.8 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

2. ACCOUNTING POLICIES (CONTINUED)

2.11 FINANCIAL INSTRUMENTS

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**3. JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION
UNCERTAINTY**

The preparation of these financial statements requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

(a) Useful economic life of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on future investments, economic utilisation and the physical condition of the assets.

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

4. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2024 €	Restricted funds 2024 €	Total funds 2024 €	Total funds 2023 €
Donations	2,127	-	2,127	15,953
Grants	4,449	-	4,449	4,625
TOTAL 2024	6,576	-	6,576	20,578
TOTAL 2023	8,428	12,150	20,578	

5. INCOME FROM CHARITABLE ACTIVITIES

	Restricted funds 2024 €	Total funds 2024 €	Total funds 2023 €
Addiction Support	976,009	976,009	874,626

6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

SUMMARY BY FUND TYPE

	Restricted funds 2024 €	Total 2024 €	Total 2023 €
Addiction Support	984,141	984,141	888,975
Total 2023	888,975	888,975	

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

7. ANALYSIS OF EXPENDITURE BY ACTIVITIES

	Activities undertaken directly 2024 €	Support costs 2024 €	Total funds 2024 €	Total funds 2023 €
Addiction Support	735,683	248,458	984,141	888,975

ANALYSIS OF DIRECT COSTS

	Total funds 2024 €	Total funds 2023 €
Staff costs	669,276	611,355
Management and staff training	19,458	7,820
Programme running costs	38,605	32,355
Motor, travel & subsistence	8,344	7,357
	735,683	658,887

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

7. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

ANALYSIS OF SUPPORT COSTS

	Addiction Support 2024 €	Total funds 2024 €	Total funds 2023 €
Depreciation	11,959	11,959	11,295
Rent & rates	90,753	90,753	90,752
Insurance	21,592	21,592	20,132
Light & heat	21,089	21,089	24,455
Cleaning	5,675	5,675	6,027
Repairs & maintenance	63,405	63,405	34,907
Printing, postage & stationery	3,227	3,227	3,626
Advertising & promotion	1,225	1,225	428
Telephone	8,138	8,138	10,308
Computer costs	9,074	9,074	8,965
Consultancy fees	2,449	2,449	9,634
Subscriptions	2,340	2,340	2,060
Bank charges	284	284	444
Auditors' remuneration	7,249	7,249	7,055
	248,459	248,459	230,088

8. AUDITORS' REMUNERATION

The auditors' remuneration amounts to an auditor fee of €6,950 (2023 - €6,765), and other company secretarial services provided by the auditors of €650 (2023 - €650).

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

9. STAFF COSTS

	2024	2023
	€	€
Wages and salaries	604,721	552,880
Social security costs	64,555	58,475
	669,276	611,355

The average number of persons employed by the Company during the year was as follows:

	2024	2023
	No.	No.
Management	1	1
Administration	1	1
Project Leaders	2	2
Project Workers	11	13
	15	17

The number of employees whose employee benefits (excluding employer pension costs) exceeded €70,000 was:

	2024	2023
	No.	No.
In the band €70,001 - €80,000	1	-

Capitalised employee costs during the year amounted to €NIL. (2023: €NIL).

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

10. TANGIBLE FIXED ASSETS

	Fixtures and fittings €	Office equipment €	Other fixed assets €	Total €
COST OR VALUATION				
At 1 January 2024	77,184	65,999	118,679	261,862
Additions	2,312	17,463	-	19,775
At 31 December 2024	79,496	83,462	118,679	281,637
DEPRECIATION				
At 1 January 2024	58,962	63,151	106,488	228,601
Charge for the year	5,111	3,478	3,370	11,959
At 31 December 2024	64,073	66,629	109,858	240,560
NET BOOK VALUE				
At 31 December 2024	15,423	16,833	8,821	41,077
At 31 December 2023	18,222	2,848	12,191	33,261

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

11. DEBTORS

	2024 €	2023 €
DUE WITHIN ONE YEAR		
Other debtors	-	924
Prepayments and accrued income	21,182	21,062
	<u>21,182</u>	<u>21,986</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 €	2023 €
Trade creditors	9,961	3,866
Other taxation and social security	17,492	12,582
Accruals and deferred income	6,800	7,250
	<u>34,253</u>	<u>23,698</u>

	2024 €	2023 €
OTHER TAXATION AND SOCIAL SECURITY		
PAYE control account	17,492	12,582
	<u>17,492</u>	<u>12,582</u>

13. FINANCIAL INSTRUMENTS

	2024 €	2023 €
FINANCIAL LIABILITIES (DUE WITHIN ONE YEAR) MEASURED AT AMORTISED COST:		
Trade creditors	9,961	3,866
	<u>9,961</u>	<u>3,866</u>

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BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

15. SUMMARY OF FUNDS

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 January 2024 €	Income €	Expenditure €	Balance at 31 December 2024 €
General funds	23,556	6,576	-	30,132
Restricted funds	97,605	976,009	(984,141)	89,473
	<u>121,161</u>	<u>982,585</u>	<u>(984,141)</u>	<u>119,605</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 January 2023 €	Income €	Expenditure €	Balance at 31 December 2023 €
General funds	15,128	8,428	-	23,556
Restricted funds	99,804	886,776	(888,975)	97,605
	<u>114,932</u>	<u>895,204</u>	<u>(888,975)</u>	<u>121,161</u>

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT PERIOD

	Unrestricted funds 2024 €	Restricted funds 2024 €	Total funds 2024 €
Tangible fixed assets	41,077	-	41,077
Current assets	23,308	89,473	112,781
Creditors due within one year	(34,253)	-	(34,253)
TOTAL	30,132	89,473	119,605

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR PERIOD

	Unrestricted funds 2023 €	Restricted funds 2023 €	Endowment funds 2023 €	Total funds 2023 €
Tangible fixed assets	33,261	-	-	33,261
Current assets	13,993	97,605	-	111,598
Creditors due within one year	(23,698)	-	-	(23,698)
TOTAL	23,556	97,605	-	121,161

BRAY COMMUNITY ADDICTION TEAM CLG
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 €	2023 €
Net income/expenditure for the period (as per Statement of Financial Activities)	(1,556)	6,229
ADJUSTMENTS FOR:		
Depreciation charges	11,958	11,295
Decrease/(increase) in debtors	804	(1,870)
Increase in creditors	10,555	5,076
NET CASH PROVIDED BY OPERATING ACTIVITIES	21,761	20,730

18. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2024 €	2023 €
Cash in hand	91,599	89,612
TOTAL CASH AND CASH EQUIVALENTS	91,599	89,612

19. ANALYSIS OF CHANGES IN NET DEBT

	At 1 January 2024 €	Cash flows €	At 31 December 2024 €
Cash at bank and in hand	89,612	1,987	91,599
	89,612	1,987	91,599

20. APPROVAL OF FINANCIAL STATEMENTS

The board of directors approved these financial statements for issue on .



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