# Prevention and Education Funding Programme - Open Call

This document must be read in conjunction with the Department of Health Prevention & Education Strategic Initiatives and Funding Programme - Information Document, available [here](http://www.gov.ie/pefp-opencall).

A key component of the Department of Health's new prevention and education strategic initiatives is the funding programme.

This funding programme will support up to five prevention initiatives, up to €100,000 a year, for a period of three years. The Department is seeking proposals for programmes/initiatives that will be delivered at local level across Ireland and contain key outputs and deliverables. The successful proposals will need to introduce effective, evidence-based programmes),or build on current initiatives already in Ireland within school, youth work or community-based settings. The European Monitoring Centre for Drugs and Drug Addiction registry, ([Xchange](https://www.emcdda.europa.eu/best-practice/xchange)) lists useful and thoroughly evaluated prevention interventions.

More information on the application and criteria can be found in the information document, available [here](http://www.gov.ie/pefp-opencall).

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| Call Issued  | 23/09/2022 |
| Deadline for Submission of Applications  | 11/11/2022 |

*Applications must be completed and submitted via email at karen\_oconnor****@health.gov.ie.***

***Before completing this application, the Information Document (available*** [***here***](http://www.gov.ie/pefp-opencall)***) and the included guidance accompanying this call must be referenced.***

**1 About the Applicants (100 marks)**

**Overview**

This funding programme is open to applicants from relevant organisations and bodies. These include, Drug and Alcohol Task Forces, CHO's, the community and voluntary sector organisations and academic bodies.

Partnership working must be demonstrated by all applicants in order to be considered for this funding programme.

Applicants will need to have a member of their organisation successfully complete the [EUPC](https://www.emcdda.europa.eu/publications/manuals/european-prevention-curriculum_en) course within the first year of funding. Applications will also need to meet a standard set of criteria, in order to be considered for award.

**Evidence to be included:**

* **Applicant team**
* **Demonstration of team expertise relevant for project - including the strength of the implementation and change management team members in providing high-quality leadership with a focus on prevention. This should include an overview of the mix of staff and their expertise and relevant experience.**
* **Demonstration of a proven track record for the members of the team, regarding outputs and outcomes (where possible), in delivering change within expected timelines.**
* **Academic qualifications in health promotion, prevention and addiction or other relevant qualifications**
* **Availability and commitment of a key team member to partake in the EUPC training within the first year of the programme/initiative.**

**The word limit is 500**

**2 Project Implementation Plan (200 marks)**

**Overview**

Applicants must include a detailed project implementation plan, including project readiness. Projects will need to be ready to commence in 2022 in order to avail of this fund.

The implementation plan must demonstrate clearly that there are defined goals and objectives, scheduled milestones, adequate resources and have clearly designated and named responsibilities within the project to achieve their overall objectives. The team must also demonstrate that they have the skills, knowledge, supports and partnerships necessary to direct the proposed project, and to be actively engaged in carrying the project through to completion.

**Evidence to be included:**

* **Proposed programmes/interventions must be commenced before Q3 in 2022.**
* **Project plan must include**
	+ **Context, design and methodology.**
	+ **Resource and staff requirements.**
	+ **Major tasks & scheduled milestones that form a logical structure and demonstrate a feasible means for completing the proposed project.**
	+ **Monitoring and evaluation components.**
	+ **Risk mitigation plans**
	+ **Any other relevant material**

The plan should be set out in narrative form supported by Gantt charts as required.

**The word limit is** **500 words and a Gantt Chart.**

**3 Scientific Quality and Relevance (250 marks)**

**Overview**

Applications much clearly demonstrate the scientific quality and relevance of their proposals.

In line with the policy and guidance outlined in the accompanying Information Document (available [here](http://www.gov.ie/pefp-opencall)), there are national policy requirements for this work to be evidence based, adhere to quality standards and involve stakeholders and participants within the design of this work.

Additional EU Policy commitments aim to expand prevention interventions and programmes that are targeted at families, teachers, social workers and local decision makers. These initiatives should focus on increasing their knowledge and support them in increasing health literacy and promoting positive behaviour, a healthy lifestyle, and a safe environment for young people and other groups. These interventions are also required to be reliable, and to have effective messages.

The science of prevention has been quantified by experts into quality standards and a curriculum. Applications must be in alignment with these standards, as they compile the latest scientific evidence regarding prevention and will ensure that all work under the remit of this programme will promote evidence-based prevention and training.

These quality standards are:

* [European drug prevention quality standards (EDPQS)](https://www.emcdda.europa.eu/publications/manuals/prevention-standards_en),
* UNODC/WHO [International Standards on Drug Use Prevention](https://www.unodc.org/unodc/en/prevention/prevention-standards.html),
* [European Prevention Curriculum (EUPC).](https://www.emcdda.europa.eu/publications/manuals/european-prevention-curriculum_en).

**Evidence to be included:**

* **Description of proposed intervention:**
	+ **age of the target group,**
	+ **level of risk of the target group,**
	+ **setting in which proposed intervention is to be delivered,**
	+ **focus of action (environmental, developmental, information)**
* **Adherence to the policy and quality standards available in the field of prevention.**
* **Theoretical basis of the proposed intervention**
* **Available evidence from systematic reviews supporting the intervention**
* **Available guidelines on implementing the intervention in proposed setting**

**The word limit is** **500 words**

**4 Benefits of the Project (adding value) (300 marks)**

**Overview**

This funding programme is designed progress and scale up prevention interventions and programmes across the 4 funding streams (school based, general youth, family based, environmental prevention). Each project must be able to demonstrate that it will achieve the necessary outputs in order to achieve clearly defined deliverables that aim to make a clear reduction on the uptake and use of alcohol, tobacco and drugs by our younger population.

**Evidence to be included.**

* **Information on the target audience of the proposal and the desired impact the project should have on this group.**
* **The outputs and outcomes that will be achieved within this project and how they will ensure a measurable effectiveness.**
* **Key deliverables and benefits of the programme/intervention.**
* **Planned engagement with stakeholders**
* **The impact of the implementation of the project on drug services and the drug taking population.**
* **The possible potential to scale this project if appropriate.**

**The word limit is 600 words**

**5 Costing of Proposal (200 marks)**

**Overview**

Each successful proposal will receive up to €100,000 a year, for three years.

Applicant teams need to demonstrate that the project can be delivered within budget. The budget requested must reflect the scale and nature of the proposed project in 2022.

**Evidence to be included.**

* **Dependencies and time scales of spending within this project, e.g. hiring of staff, significant IT investment or availability of premises.**
* **A full detailed breakdown of costings is required in the below format, this should also include justification for proposed costs and a demonstration of the means to use resources effectively.**

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| **Personnel Costs**  | Must be listed for each salaried personnel |
| a) Salary  | Full salary cost for the duration of the project. Please state the whole time equivalent pay cost. |
| b) Employer's PRSI | Employer’s PRSI contribution is calculated at 10.85% of gross salary. |
| **Direct Costs**  | All costs required to carry out the project including materials and consumables, survey costs, travel for participants, transcription costs etc. |
| **Equipment Costs**  | Funding for small items of equipment can be included in this section. All costs must be inclusive of VAT, where applicable. |
| **Other Costs**  | Please complete this budget section for any additional cost outside running costs that you require for this project. Note that all additional costs will need to be clearly justified. |

**The word limit is 500**

**6 Evaluating, Monitoring and Reporting (100 marks)**

**Overview**

Applicants need to demonstrate that there is a plan to monitor, evaluate and report on their project. In addition, it must also be demonstrated that a methodology is in place to disseminate and exchange knowledge and learning from the project.

Please be advised that successful applicants will be obliged to engage with and follow any instructions that may be received from the wider monitoring and evaluation group.

**Evidence to be included.**

* **Design of monitoring and evaluation component**
* **Proposed engagement with key stakeholders & the technical and wider monitoring and evaluation group.**
* **Possible collaboration with research institutions.**
* **Planned knowledge dissemination and exchange of best practices.**

**The word limit is** **500 words**

**The application should be in Word format only. The application should be set out in narrative form supported by Gantt charts and tables as appropriate. The application should be set out under the following headings: Proposal section**

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|  | **Word count limit**  | **Marks available**  |
| About the Applicants  | 500  | 100  |
| Project Implementation Plan  | 500 (+ Gantt chart(s))  | 200  |
| Scientific Quality and Relevance | 500  | 250  |
| Benefits of the Project (adding value)  | 600  | 300  |
| Costing of Proposal  | 500  | 200  |
| Evaluation Monitoring and Reporting  | 500  | 100  |
| Total  | 3,100  | 1,150  |